



Grace Lutheran Preschool

2008-2009
Family Handbook

*Grow, with Grace!
Rooted in His Love*



Our Goals Are:

! **TO PROVIDE** growth in the following areas:



SOCIAL
EMOTIONAL
COGNITIVE or LEARNED
PHYSICAL
SPIRITUAL

! **TO PROVIDE** opportunities to help the child have a positive self-concept.

! **TO PROVIDE** guidance as the child becomes less self-centered and starts taking part in both small and large group activities.

! **TO PROVIDE** interests and experiences which broaden the child's readiness for school.

All these areas of development will be taught with an emphasis on our love for Christ and His love for His children.



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! **Parents** have the primary task for providing a home of love, forgiveness, trust, fulfillment, respect and self-esteem. The Preschool assists by providing a wide variety of learning experiences in a Christian environment.

! **Parents are always welcome** and you should feel free to make arrangements with the teacher when you would like to visit a class session. Parents can always help with special classroom projects and field trips. It is our policy not to allow your child's friends or peers to attend classes.

! **Regular Newsletters** will be sent home to parents keeping you informed of what's happening in the classroom each month. Please keep these posted for easy reference throughout the month. If you wish to send a note to the teacher, it would help to pin it to the child's clothing.

! **The teacher** will share with the parents the student's strengths and progress at least twice a year in the fall and spring. The teacher desires to work closely with the parents for the welfare of the child. Parents are invited to contact the teacher regarding any problem, and additional conferences may be arranged at any time.

Grace Lutheran Church

“Bringing people to a life-changing relationship with Jesus Christ”

Empowered by the Holy Spirit, we bring people to a life-changing relationship with Jesus Christ so all will know, love, worship and serve God.

Rev. Jonathan Dinger - Pastor

Church: 237-0467
Sunday Worship: 8:15 & 11:00 AM

1350 Baldy
Fellowship: 9:30-10:45 AM

School: 237-4142
Sunday School & Bible Class: 9:45 A.M.

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Grace Lutheran Preschool

*1350 Baldy
Pocatello, Idaho 83201
237-4142*

**Grace Lutheran Preschool is an Early Childhood Development Program
and is a ministry of Grace Lutheran Church.**

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|---|------------------------------|
| FOUR-YEAR-OLD CLASSES: | Mrs. Karen Flicker |
| THREE-YEAR-OLD CLASSES: | Mrs. Schelly Boudreau |
| EXECUTIVE DIRECTOR: | Mr. Gabe Flicker |
| PRINCIPAL: | Mrs. Anne Bopp |
| PRE-SCHOOL CURRICULUM COORDINATOR: | Mrs. Karen Flicker |

Birthdays

Birthdays are special, and it is fun for children to share their birthdays with their preschool friends. If you would like to provide a special refreshment, please contact the teacher in advance. Parents may make arrangements to attend at this time. If your child has a summer birthday, you may wish to celebrate his/her "unbirthday" in the spring.



Special Events and Outings

Field trips, outings and special events are a part of the learning process. The teacher will plan and coordinate all field trips and special events, sending home information for each specific activity.

Parents are encouraged to be a part of these special events, providing transportation and supervision when possible. Drivers and vehicles must carry adequate insurance when providing transportation. **A copy of each driver's proof of liability insurance and driver's license must be on file in the school office.** The law requires a seatbelt for each child. We ask that you make arrangements for younger children you may have at home, so you can be of maximum help on the trips.

Background Checks

In an effort to insure the safety of our children, Grace Lutheran completes criminal background checks for volunteers who work directly with children on a frequent regular basis and support the ministry of the church and school with any services provided to children. This includes field trip drivers, library helpers, classroom assistants, coaches, party helpers, those chaperoning overnight trips and all individuals working with children directly or indirectly in groups or with individuals on or off campus that are related in any manner to Grace Lutheran Church and School. The fee for the background check is \$10.00, which is good for three years. If a person elects not to have a background check, he or she will not be able to work as a volunteer, but will be able to attend public events such as concerts, athletic competitions, worship, and other ceremonies.

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Preschool Calendar:

Getting Ready for Preschool

| | |
|---------|--|
| Aug. 20 | PK-4 Open House & Orientation AM Class--10:00 AM PM Class--1:00 PM |
| Aug. 21 | PK-3 Open House & Orientation AM Class--10:00 AM PM Class--1:00 PM |

School Begins

| | |
|---------|--------------------|
| Aug. 25 | 4-year-old Program |
| Aug. 26 | 3-year-old Program |

Last Day of Preschool

| | |
|--------|--------------------|
| May 19 | 3-year-old Program |
| May 20 | 4-year-old Program |

Watch Newsletters for Changes and Additions

If the Pocatello schools cancel classes due to snow or inclement weather, our classes will also be canceled.

Have Fun Through Activity and Learning Centers



- ! listening to and retelling stories including a weekly Library time, Show and Tell, games and manipulatives, puppets and dramatic play, food and cooking experiences
- ! music, singing, creative movement and play
- ! art projects--cutting, glueing, tearing, folding, drawing, coloring, and painting
- ! physical activity--hopping, crawling, climbing, balancing, jumping and running, including a weekly P.E. class
- ! exposure to visual, auditory and language skills, including colors, shapes, similarities and differences, following directions, rhyming words, the alphabet and numbers, pre-math and pre-reading skills, including the Waterford Early Reading computer program and Early Prevention of School Failure Program
- ! presentations of Bible stories, Christian concepts, and weekly and monthly lesson topics on Social Studies, Science and Language themes

PLEASE NOTE: Outdoor activities are an integral part of the preschool learning experience. Children unable to participate in activities out-of-doors on any day should be kept at home.

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Snacks

A snack will be served during each class session. We ask that children take turns providing a nutritious snack and a drink. We ask that snacks with a high sugar content be avoided except for party days.

A List of Nutritious Snacks:

Fruits (fresh or canned) -- Apples, Oranges, Bananas, Grapes, Cantaloupe, Fruit Cocktail, Applesauce, *etc.*
Trail Mix, Raisins, Nuts
Peanut Butter and Cheeses
Varieties of Muffins, Breads, and Crackers
Vegetable Sticks -- Carrots and Celery, *etc.*
Milk or juices such as: Apple, Orange, Grape, Lemonade, Mixed Fruit, *etc.*

We encourage all children to take at least a "Thank You" taste of each day's snack, even if they decide not to finish it.

Food allergies should be discussed at the time of enrollment.

Thanksgiving, Christmas, Valentine's Day, and Easter will be special party days for the children. Parents will be asked to provide the refreshments.

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Clothing

Play clothes that encourage self-help and unrestricted play are best. Dresses and loose sandals, clogs or slippery soled shoes present some safety hazards, especially when climbing. Tennis shoes are best for activity, and socks are required.

Please dress your child adequately for each season of the year. We ask you to put your child's name on clothing, especially caps, coats, jackets, sweaters, boots, shoes, and pack bags.



Share Time

Each class will have its scheduled share time. Items for sharing may include books, creative art work, toys, records, or games. We request that no play guns or knives be brought.

Please leave toys, *etc.*, at home unless it is a requested "show and tell" item.

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Registration

A registration fee (\$145.00 - PK-3 or \$185.00 - PK-4) per year is paid upon registration. This fee accompanied by a registration form and all required information will insure a place for your child in the Preschool program and is not refundable. Acceptance into the program is based on space available. During the pre-enrollment period, members of Grace Lutheran Church will be given first chance to enroll. Preschool admits boys and girls of any race, color, national, ethnic or religious origin. A waiting list will be established once each class is filled. Parents will be notified when on the waiting list and then will be contacted for enrollment in chronological order from the date of application received. Enrollment is assumed to be for a full year.

Attendance

To get the most out of the preschool experience, your child should attend regularly and arrive on time, but **NO EARLIER THAN FIVE MINUTES**. Parents are expected **TO BE AT THE PRESCHOOL PROMPTLY TO DELIVER AND TO PICK UP** their children. If someone else is to call for your child, give details to the teacher. She cannot release your child to a stranger. When it is necessary for your child to be out of school, please contact us the day before.

Withdrawal

When a child is permanently leaving the preschool program for any reason during the Preschool year, a Notice of Withdrawal form should be completed in the school office at least two weeks prior to the withdrawal.

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Three-Year-Old Program

Children must have reached the age of 3 years by September 1st.
Must be independent in the bathroom.

Classes will be held
TUESDAY AND THURSDAY
8:30-11:15 AM or 12:15-3:00 PM

Four-Year-Old Program

Children must have reached the age of 4 years by September 1st.
Must be independent in the bathroom.

Classes will be held
MONDAY, WEDNESDAY, and FRIDAY
8:30-11:15 AM or 12:15-3:00 PM

2008-2009 School Year August - May

Three-year-old Preschool Program – \$130.00 monthly, August thru May.
Four-year-old Preschool Program – \$150.00 monthly, August thru May.

TUITION is based on a ten month payment plan for a nine month preschool year. Electronic transfer of funds is available for making tuition payments. Please ask in the school office for an application. For those who do not wish to participate in electronic transfer, monthly statements will be sent to families via e-mail. Families not using direct debit who do not have e-mail will receive monthly statements in the mail. Tuition is due the 1st of each month. A grace period is extended until the 10th of each month. Tuition received after the 10th must include a \$15 late fee, and there is a \$15.00 charge assessed on all returned checks.

All checks are to be payable to Grace Lutheran School, and mailed to or brought to Grace Lutheran School, 1350 Baldy, Pocatello, Idaho 83201.

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Health

Parents must submit with registration forms a record of diseases and inoculations the child has had. The teacher should be informed of any special health problems your child has. No medication may be administered by the school staff.

These are some guidelines to follow if you have questions about when to send your child to school:

1. A temperature of 99 degrees orally or 100 degrees rectally. Waiting 24 hours after the fever subsides before returning to school is preferred.
2. Rash on face, behind ears, arms, legs or trunk of body.
3. Earache, sore throat, red runny eyes or a cough.
4. Dull eyes or if your child is overly tired and/or cranky.
5. Diarrhea, vomiting or headache twelve hours prior to school.

EMERGENCIES: In the event your child becomes ill at school or has an accidental injury, we will provide emergency first aid and contact you. If we cannot reach you, we will call your emergency contact number, and/or physician. Parents will be asked to provide necessary emergency transportation. Your instructions will be followed as far as possible. The children's welfare will be our first concern.

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